

# Charlotte Camera Club Constitution and Bylaws

This Constitution defines the club, its membership, the bylaws under which it shall be governed, its officers and their responsibilities.

## Article I: Name

1. This organization shall be known as the Charlotte Camera Club, abbreviated as “CCC”, and referred to below as “CCC” or “the club”.

## Article II: Purpose

1. To establish and maintain a non-profit organization that provides photographers of all skill levels with a place to meet in a friendly and inviting environment for education and sharing of ideas and technical information.
2. To help members improve their skills, have fun and share their interest and passion for the art of photography.

## Article III. Membership

1. Any person having an interest in photography may submit an application and pay dues for membership.
2. The club membership year is defined as September 1 through August 31 of the following year.
3. Membership of any person may be suspended by the Board if sufficient reasons exist.
4. A suspended member shall have the right to appeal suspension, in which case the action of the Board of Directors shall be upheld or rescinded by a majority vote of the Membership.
5. A member shall be considered to be in good standing when their current annual dues are paid in full and no suspensions exist.
6. There shall be no limitations to the number of members.
7. All club members shall be furnished a copy of the constitution and bylaws, if requested.

## Article VII. Board of Directors

1. The general direction and policy of CCC will be administered by a Board of seven (7) Directors, which shall consist of the current officers and three at large representatives.
2. All board members including officers must be current in CCC dues obligations to serve.
3. A simple majority of the Board is sufficient for any and all Board decisions.
4. In the event that a sitting Director becomes unable or unwilling to serve out the remainder of their term, the Board should take all necessary steps to fill the empty seat as quickly as possible and in the interim may function with less than a full Board of seven.

## Article IV. Officers

1. The officers shall be: President, Vice-President, Secretary and Treasurer.

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## Article V. Duties of the Officers

1. The duties of the President:
  - a. Preside over all regular and special meetings of the membership and the Board
  - b. Supervises the officers and at-large board members
2. The duties of the Vice-president:
  - a. Assumes the duties of the President in the absence of that officer
  - b. Ensures that any and all necessary equipment required to conduct meeting is available and present at the meetings
3. The duties of the Secretary:
  - a. Records all minutes/notes of all Board meetings and special meetings
  - b. Makes this information available to the Board in a timely manner
4. The duties of the Treasurer:
  - a. Collects all monies and pays all bills as agreed upon by the Board
  - b. Maintains the financial records, and bank accounts, and provides a current statement of income and expenses at all regularly scheduled Board meetings

## Article VI. Elections

1. The President will select a nominating committee ninety (90) days prior to the official election, which is suggested to be held as deemed necessary by the Board.
2. The slate of nominees will be communicated to the membership no later than 30 days prior to the election.
3. At the annual business meeting the proposed slate and any nominations from the floor will be voted upon.
4. A simple majority of all members present will suffice to elect.
5. The newly elected board will serve a one year term beginning at the close of the August meeting.
6. The newly elected board shall elect the officers of the board.
7. Each member current in dues has one vote in electing the directors and voting on constitutional amendments.
8. If a member cannot be present to vote, another member on their behalf may present a proxy vote. The Board shall determine the validity of the proxy.

## Article VII. Committees and Other Positions

1. The Board of Directors shall define all committees and approve committee chairpersons.
2. Committees may consist of one or more members.
3. The activities of club committees shall be determined by the Board. The activities decided upon shall thereafter be carried out by the committee chairs and the members appointed by the chair to the respective committees.
4. Standing committee chairs shall prepare regular reports of activities and progress for presentation to the Board of Directors.
5. Special committees may be appointed as required and discharged by the Board when they have completed their assignments.

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## Article VIII. Meetings

1. The Board shall determine the frequency of meetings, the most practical days to meet, as well as the times and locations, in order to best serve the members.
2. The President and/or the Board may call other meetings.
3. All meeting dates, times and locations will be communicated to the membership via email and/or web site.

## Article IX. Finances

1. The financial year shall run from September 1 through August 31 of the following year.
2. Annual dues for members and the pro-ration schedule shall be set by the Board of Directors prior to the start of the club year.
3. Membership dues are due at the first September meeting.
4. Dues not paid by the second October meeting will require loss of all membership rights.
5. A lapsed member is required to pay full dues for re-instatement.
6. Prospective members may attend two meetings prior to joining as a club guest.
7. At no time is the Board authorized to incur debt in the club's name.

## Article X. Club Affiliations

1. Membership on the club level may be maintained with any appropriate organization(s) which promote photographic knowledge and/or photographic competition for the benefit CCC members. The Board shall determine the appropriateness of all such club affiliations.

## Article XI. Ratification

1. Any changes to this constitution shall be ratified by a positive vote from at least five (5) of the seven (7) Directors; and will be effective after being presented to the membership thirty (30) days prior to a ratification vote, where a simple majority of members will suffice for ratification.

## Article XII. Dissolution of the Club

1. The decision to dissolve the club shall originate with the Board of Directors and be presented in writing to the membership in each of two consecutive months. This proposal shall be voted on by mail and/or email, and the ballots counted 30 days from the date of mailing. A two-thirds vote of ballots received will be required to dissolve the club. All monies in the club treasury at the time of dissolution will be donated to the Photographic Society of America (PSA).